Script for Guided Notes

Anita: Jackie, I think there are several Universal Design tools that we could incorporate in your daily lesson presentations many changes. The first tool that I think would be helpful would be the use of guided notes.

Jackie: I remember that strategy from one of my graduate classes. It’s all about helping students using an outline, right?

Anita: Yes, it’s really just providing all the students with a skeleton outline that lists the main points you will be covering verbally in your lecture. Each student would have a form that we create with blank lines, asterisks, and bullets to help them take notes about the main idea of your lesson.

Jackie: Let’s create a guided notes form together about the three branches of the federal government. I’m going to give a lecture next week and that would help me know that all of my students, not just ones with learning problems, are
writing down the important information about each branch of government.

Anita: Great, let’s list out the important concepts in your lecture and create an outline from there.