Tips for Completing this Tool:
Changing Scales and Weights

1. Because of the potential controversy with changing the grading scale for individual students, the team of special educator, general educator, student, and parent should collaborate on such an adaptation. The entire team should be informed of the benefits and cautions for the adaptation.

2. A preliminary step to shifting weights for different types of assignments might be to consider adding or revising assignments so as to provide a greater variety of opportunities for students to demonstrate learning.

3. The third column in this tool provides a space to record the “rationale” for the suggested adaptation. The rationale should include a decision that other adaptations were considered but found to be less desirable than changing the scale or weights.